



Visitor & Convention Bureau
Members Connect

Interested in Hosting a Mixer?

Wisconsin Dells Visitor & Convention Bureau Member Mixer Agreement

- Host venue must be a current WDVCB Member in good standing.
- Host agrees to provide event space for 50-100 guests at no charge.
- Host agrees to provide light hors d'oeuvres for guests at no charge.
- Host may provide bar service (at regular fees or offer specials).
- Host may offer a "Mixer Cocktail Special" for the evening.
- Host will provide registration table at/near entrance for WDVCB staff use.
- Host must provide a door prize for a raffle (gift certificate or item of \$25-\$50 value).
- WDVCB members may donate prizes or appetizers/refreshments for marketing exposure.
- Host may provide sound equipment (if available).
- Bureau will remit invitations to entire membership, collect RSVP's and notify venue of anticipated attendance 3 business days prior to the event.
- Bureau will supply guest name tags and collect business cards (for raffle prize drawings).
- Host may keep any business cards collected for their own marketing purposes.
- Typical schedule is a week-night from 5:00pm-7:00pm.
- For more information, please contact:
Alexandra Harjung, CMP at alexandra@wisdells.com/ (608) 844-8096.

Business: _____

Contact: _____ PH: _____ Email: _____

Location to Host Member Mixer: _____

Preferred Date: ____/____/____ (select the Month below)

- February
- April
- November
- Other month _____

Signature: _____ Date: _____