



Web & Graphic Administrator Position Application

Name			
Address	City	State	Zip
Email		Phone	

Section 1: Please list 3 examples of your web and graphic experience (beginning with the most recent).		
1.1 Company name/address	Title	
	Ending Wage \$	
	Dates of Employment	
	<td style="width: 50%;">Beginning</td> <td style="width: 50%;">Ending</td>	Beginning
Five top duties/areas of responsibility		
1.2 Company name/address	Title	
	Ending Wage \$	
	Dates of Employment	
	<td>Beginning</td> <td>Ending</td>	Beginning
Five top duties/areas of responsibility		
1.3 Company name/address	Title	
	Ending Wage \$	
	Dates of Employment	
	<td>Beginning</td> <td>Ending</td>	Beginning
Five top duties/areas of responsibility		

Section 2

2.1 Describe your experience integrating video, images and audio into web pages as well as your experience with image editing software.

2.2 Describe your experience and proficiency level working with web based languages, platforms and web editing software (examples: HTML, XML, Javascript, CSS, Content Management Systems, ...)

2.3 Describe your experience managing/editing a web site content. Please list the URL(s) and describe your specific involvement

2.3 Describe your experience working on graphic projects (print and/or digital).

2.5 Describe any experience you may have with social media marketing and/or social media account management.

2.6 Describe any additional experiences (other than those listed above) related to web and graphic design and administration.

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Section 3: Professional References		
3.1 Name	Company	Occupation/Title
Email address	Phone	Relationship
3.2 Name	Company	Occupation/Title
Email address	Phone	Relationship
3.2 Name	Company	Occupation/Title
Email address	Phone	Relationship

Section 4: Required Wage
Please indicate your minimum required wage for this position \$

Completed application, resume and minimum of two graphic design samples should be sent electronically (subject line: WebGraphicAdmin Application) to webadmin@wisdells.com by 11:59 p.m. on Wednesday July 2, 2014 in order to be considered for the position. We will be scheduling interviews prior to that date based upon the applications we receive. Thank you for your interest.