



Visitor & Convention Bureau

Request For Proposal Information

** denotes required field*

Group Name:

Group Contact Information

Contact Name:

Company:

Address:

City:

State:

Zip:

Phone*:

Email*:

Would you like us to mail you a Wisconsin Dells Meeting Planner? Yes No

Preferred Dates/Pattern:

Alternate Preferred Dates/Pattern:

No. of Attendees:

No. of Rooms:

Guest Room Block Requested:

Day of Week	Date	Number of Rooms

History:

To help our hotels provide a competitive, prompt proposal, please tell us about the last three or more meetings of this group. Include year/dates, city/state, hotel and rates given.

Budget / Rate Range:

Meeting Room/Banquet Requirements:

Day/Date	Time	Function	Set Up	Number of People

Decision Process: (when and how will you be making the final decision)

Proposal Deadline:
(by what date would you like to receive proposals from hotels)

How would you prefer to receive proposal(s)?

Phone Email US Mail

Comments: